

VILLAGE OF LOUDONVILLE

Exhibit 2

WATER AND SEWER DEPARTMENT

156 North Water Street
P.O. Box 150
Loudonville, OH 44842

Phone (419) 994-3214
Fax (419) 994-3213

Office Hours 8:00 A.M. to 4:00 P.M.
Monday – Friday, Except Holidays

NOTICE OF VOLUNTARY TERMINATION OF UTILITY SERVICES

Account Number : _____ Date : _____

Service Address : _____

Customer Name : _____

Customer Address: _____

PLEASE TAKE NOTE THAT :

_____ Utility services to the above Service Address are scheduled to be
Terminated on _____.

This voluntary termination has been requested of the Utilities Collection
Office in writing due to a planned vacancy of the Service Address.

_____ Effective _____ contractual responsibility for the utility
service to the above Service Address will be transferred to:

New Customer Name: _____

New Customer Address: _____

If the Service Address will not be vacant on the above date, or if you believe such termination or
transfer of contractual responsibility would be in error, you must notify the Village of
Loudonville Water and Sewer Department Business Office immediately at (419) 994-3214.

If utility service to the Service Address is terminated in error, service will be restored on demand
of the adult consumer without service charge.