

**NOTICE OF TERMINATION OF UTILITY SERVICE**

**Village of Loudonville**

156 N. Water Street, P.O. Box 150

Loudonville, OH 44842

Phone (419) 994-3214

Office Hours: 8 AM to 4 PM, Monday - Friday

DATE: \_\_\_\_\_ BY: \_\_\_\_\_ TIME: \_\_\_\_\_ AM  
PM

Water/Sewer service **WILL BE DISCONNECTED** without further notice after the above date due to non-payment or underpayment. To avoid termination of service, please remit payment to the Village Office by the date above. This is a **FINAL NOTICE**.

Water/Sewer service **HAS BEEN DISCONNECTED** for reason(s) below:

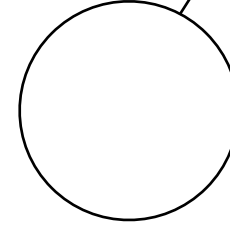
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See reverse for instructions to avoid termination and for information regarding due process rights.

Exhibit 1 (Front)



Exhibit 1 (Reverse)



**YOU MAY AVOID TERMINATION BY TAKING ONE OR MORE OF THE FOLLOWING ACTIONS PRIOR TO THE SCHEDULED TERMINATION DATE:**

- a. If you personally owe utility service charges which are past due, you should pay the past due balance in full.
- b. If you dispute the reason for the proposed termination, in whole or part, you may request a hearing to contest termination. If a hearing is requested before the scheduled date for termination, termination will not take place until the hearing process is complete. If you request a hearing, you have the right to examine records concerning this service address; to bring a representative to help you at the hearing; and to bring witnesses to testify on your behalf;
- c. If you wish to avoid termination, or to request a hearing, or wish a more complete explanation of your hearing rights or your rights to assume responsibility for future utility charges, you should immediately contact the Village of Loudonville at the address and telephone number listed on the front of this notice between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday. A copy of the Village of Loudonville Water/Wastewater Service Termination Policy is available at the Utility Business Office at 156 North Water Street, Loudonville OH 44842 during regular business hours, and on the Village of Loudonville web site at [www.loudonville-oh.us](http://www.loudonville-oh.us)